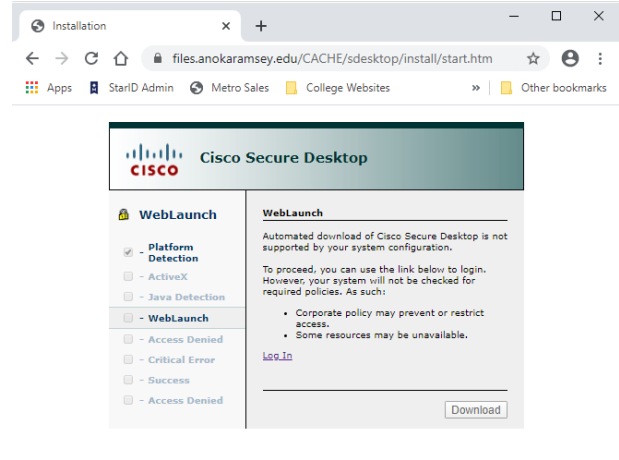
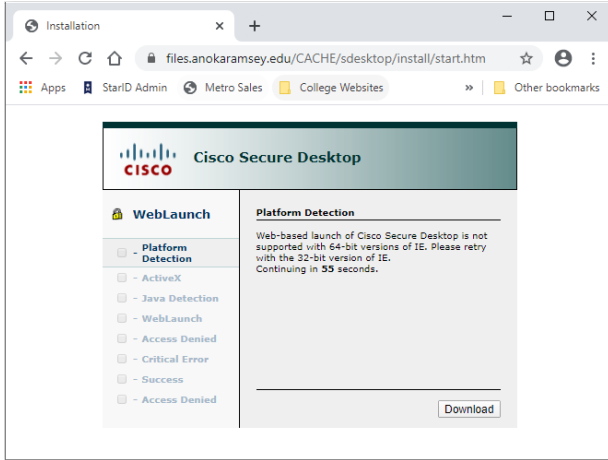


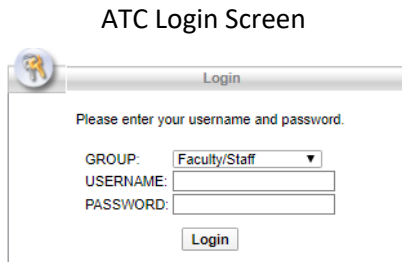
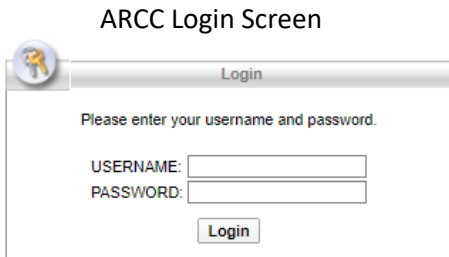
# VPN Web Client Instructions

- 1) Via a web browser, enter the associated VPN address
  - a. ARRC Users: files.anokaramsey.edu
  - b. ATC Users: vpn.anokatech.edu

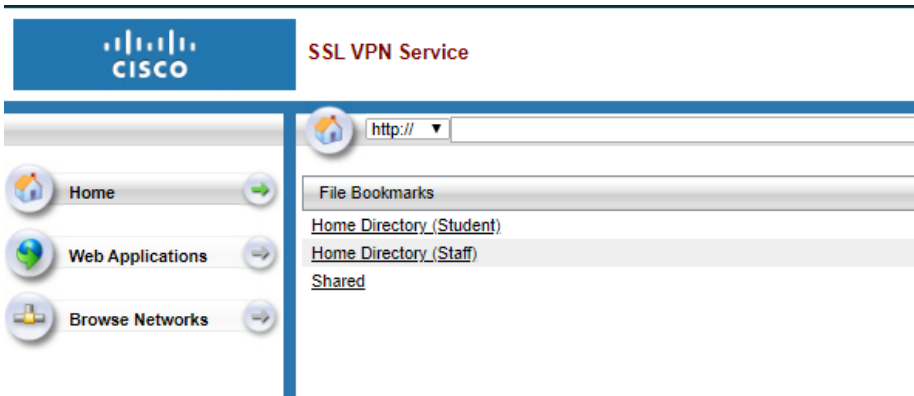
Note: The ATC site may display a connection error. Click Advanced and Continue to the site
- 2) On the Cisco Secure Desktop
  - a. **Do Not** hit “Download”
  - b. Allow the countdown (1 minute) Platform Detection window to complete
  - c. Select “Log In” for the WebLaunch window



- 3) Enter your StarID & Password
  - a. Select “Faculty/Staff” on the Anoka Tech login screen



- 4) Once you’re signed in select the “Home” option from the left-hand window, which will display your Home & Shared drive options:
  - a. Users affiliated with both Colleges may need to use both sites to see all their Shared drives.



## VPN Web Client Instructions

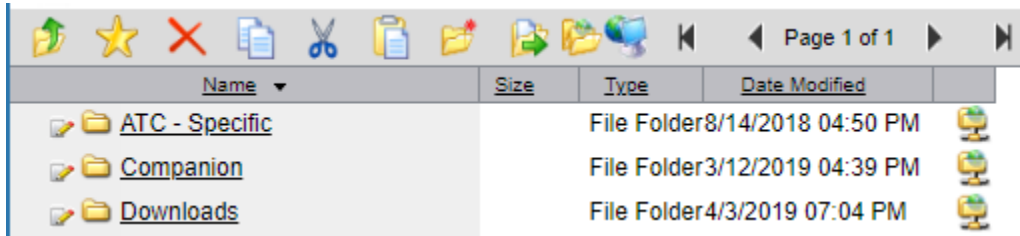
- b. On initial selection of a drive, you will be prompted for your StarID & Password again.
  - i. This is only required once for each active session

**Authentication required**

Username:

Password:

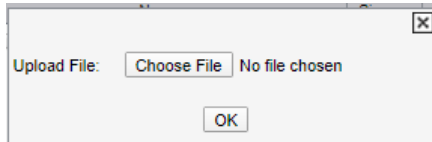
- c. Contents of the drive will be listed for you



- 5) Selected files are downloaded to your Local PC.
  - a. To edit a document, you will need to download, make changes, then upload the document

### Upload Document:

- Select the upload button from the tool bar and select desired document.



- New documents will be uploaded
- Existing documents will prompt to over-write